



NHDSQC Meeting Minutes for May 21, 2025

Hybrid Meeting and In-Person.

AGENDA

- Welcome and Introductions (Emily Manire, Chair)
Chair Update and Announcements (Emily Manire, Chair)
Review and approval of meeting minutes (December 2024 and April 2025 VOTE)
Bureau of Developmental Services Update (Jessica Gorton)
NH Budget Process Update (Marissa Berg)
Committee Updates:
- Strategic Planning Committee
 - Data (Chair, Emily Manire)
 - Rules and Regulations (Chair, Stephanie Patrick) (VOTE)
 - Housing (Chair, Marissa Berg)
 - Person Centered Planning (Isadora Rodriguez-Legendre)
 - Self-Advocacy Groups (Kelly Ehrhart, Isadora Rodriguez-Legendre)
 - Membership Committee (Chair, Isadora Rodriguez-Legendre)
- Other Business and Announcements:
- Planning the June Meeting
 - Recreation Funding Update (Karen Hatch)
 - Autism Council Update (Marissa Berg)
 - Announcement of new fiscal agent for the Quality Council (Emily Manire)
- Public Comment

Members and Attendance

Quality Council Members

Name	Organization/Representing	Meeting Status
Jessica Gorton	Bureau of Developmental Services	Present Virtual
Abigail Conger (Alternate)	Bureau of Developmental Services	Present Virtual
Tammy Mills *	People First of New Hampshire	Present In-Person
Roseann Tardiff * (Alternate)	People First of New Hampshire	Not Present
Louis Esposito *	ABLE NH	Not Present
Krysten Evans (Alternate)	ABLE NH	Present Virtual
Gina Cannon *	NH Council on Autism Spectrum Disorders	Present In-Person
Adam Schrier	Brain Injury Association, BIA	Present In-Person
Krystal Chase (Alternate)	Brain Injury Association, BIA	Not Present
Isadora Rodriguez-Legendre Chair of Membership Committee	NH Council on Developmental Disabilities (NHCDD)	Present In-Person
Jim Piet *	NH Council on Developmental Disabilities (NHCDD)	Not Present
Lisa Steadman * QC Vice Chair	State Family Support Council	Present In-Person
Karen Hatch * Chair of Recreation Committee	State Family Support Council	Not Present
Karen Blake*	State Family Support Council	Present Virtual
Donna Corriveau	Direct Support Provider	Not Present
Rich Crocker	Area Agency Board, Lakes Region Community Services	Not Present
VACANT	Area Agency Board	Position VACANT
Ann Sanok *	Area Agency Board, One Sky	Not Present
Marissa Berg Housing Committee Chair	Community Support Network Inc. (CSNI)	Present In-Person
Emily Manire QC Chair & Data Committee Chair	Private Provider Network	Present In-Person
Kenda Howell (Alternate)	Private Provider Network	Not Present
Mary St. Jacques	UNH Institute on Disability, IOD	Present In-Person
Jen Sulewski (Alternate)	UNH Institute on Disability, IOD	Not Present
Stephanie Patrick	Disability Rights Center (DRC)	Present In-Person

AGENDA

Kelly Ehrhart *	At Large Member Self-Advocate	Present Virtual
A QUORUM WAS REACHED (*) delineates family member of/or individual with a disability which counts toward an in-person quorum.		
Guests or Members of the Public		
Julie Lago	Nominated for At- Large Member Seat Submitted for gubernatorial appointment on 7/16/24	Not Present
Jennifer Bertrand	Nominated for At-Large Member Seat Submitted for gubernatorial appointment on 7/16/24	Not Present
Shannon Smith	Northern Human Services	Present Virtual
Carrie Duran	Council Admin	Present Virtual

Welcome, Introductions

All Council members and guests introduced themselves.

Chair Update:

- Chair, Emily Manire accepted the resignation of council administrator, Carrie Duran, effective July 31, 2025
 - Emily will be working with the current fiscal agent, Community Crossroads to facilitate the hiring of a new council administrator.
 - Council Admin Update:
 - As of July 31st we have a new fiscal agent: Community Partners
 - Transfer of technology, update of job descriptions, update of policy and procedures
 - Position will be posted as soon as a job description is posted.
 - Former Chair, Stephanie Patrick: Discussed the potential transfer of funds to our new fiscal agent. Stephanie recommended paying for large expenditures before the closing of the fiscal year.
 - Executive Committee to have a fiscal discussion at next meeting

Meeting Minutes for December 2024 and April 2025

December 2024 Meeting Minutes

Edits: Kelly Erhart: was present at the meeting. **Page 4: Found to founded.**

Mary St. Jacques: Jen Suleski is spelled incorrectly. **Page 6: Mary St. Jacque** voted yes, should be changed to **Jen**.

Adam Schier: Arrived late please add to present list.

Motion to accept the minutes was made by Mary St. Jacques. The motion was seconded by Tammy Mills.
ROLL CALL VOTE:

Name	Vote
Jessica Gorton	YES
Tammy Mills	YES
Krysten Evens	Abstain
Gina Cannon	Abstain
Adam Schier	Abstain
Isadora Rodriguez-Legendre	YES
Jim Piet	Not Present
Lisa Steadman	YES
Karen Hatch	Not Present
Karen Blake	Abstain
Donna Corriveau	Not Present
Rich Crocker	Not Present
Ann Sonok	Not Present
Marissa Berg	YES
Emily Manire	YES
Mary St. Jacques	YES
Stephanie Patrick	YES
Kelly Ehrhart	Abstain

Motion Passes

April 2025 Meeting Minutes

Corrections: Marissa Berg arrived late to the meeting. Chair instructed Marissa be put as Present.

Gina Cannon: Please add an asterisk for a person with a disability.

Motion to accept the minutes was made by Gina Cannon. The motion was seconded by Isadora Rodriguez-Legendre

ROLL CALL VOTE:

Name	Vote
Jessica Gorton	YES
Tammy Mills	YES
Krysten Evans	YES
Gina Cannon	Abstain
Adam Schier	YES
Isadora Rodriguez-Legendre	YES
Jim Piet	Not Present
Lisa Steadman	YES
Karen Hatch	Not Present
Karen Blake	YES
Donna Corriveau	Not Present
Rich Crocker	Not Present
Ann Sonok	Not Present
Marissa Berg	YES

Emily Manire	YES
Mary St. Jacques	Abstain
Stephanie Patrick	YES
Kelly Ehrhart	YES

Motion Passes.

Bureau of Developmental Services (BDS) Update

Jessica Gorton, BDS Bureau Chief

In-Home Supports Waiver is open for Public Comments

In-Home Supports File review is due at the end of June

Rules: January 1, 2026 In-Home Supports must be approved with CMS

- 524 Rule – HIS Rule to be updated
- Designated Receiving Facility Rule up for review in 2026

NH Budget:

- Thank you for your advocacy

Information/Technology:

- In the past DHHS did not have access to information and data due to lack of sophisticated IT system
- Goal to reduce administrative burden to providers/area agency and families

Information sharing:

- Thank you for sharing your concerns and needs with DHHS
- Keeping communication open

Website Updates:

- Waiver services option presentation offered on DHHS
- Lindsay McGee will create short videos to review each service
- Waiver renewal list is now on our website
- Person Centered Training available

Abigail Conger:

CMAT Case Management Assessment Training is open :

- HRSI/IOD: Review DLTSS overall
- 1915 C Waivers to be reviewed
- Service coordinators/ Bureau Liaisons signed up to take training

Qualrant Training:

- Training/videos will be on our website
- Modules for individuals and families will be available on our DHHS website in June

Questions and Comments from Council:

Isadora Rodriguez-Legendre: Qualrant training: Are you accepting further feedback?

Abigail Conger: Yes all feedback has been incorporated.

Marissa Berg: CMAT continued through this calendar year?

Abigail Conger: Yes.

Marissa Berg: Will the state own the project?

Jessica Gorton: We had hoped sustainability for the project, we are looking for funding and will keep the council posted.

NH Budget Update/Legislative Update: Marissa Berg

Senate Finance Budget Committee:

- Advocacy efforts very successful
 - Thank you for sharing your stories and testimonies
- SFC took away the 5% Medicaid Rate reduction and added back waitlist funding
- Next steps: Full Senate, then Full House and then Committee of Conference
- Developmental Disabilities Waitlist: Accepted terminology for legislators.

18-21 Pilot Program: Stephanie Patrick asked for an update

Abby Conger: Individuals in the program received funds. The program is not continuing.

988 Funding: Kelly Erhart asked for an update. Marissa Berg – no update currently on mental health.

Medicaid Premiums/co-pays: Gina Cannon asked for an update. Marissa Berg – no update currently available.

PPN: Emily Manire: Advocacy efforts have been in full force.

Waitlist/Registry: Registry System is the preferred DHHS terminology

- Gina Cannon be careful of using the word “registry” from an autism perspective.

Committee Updates

Strategic Planning Committee: (Emily Manire)

- Lisa Steadman: We established the charter of the group and first part of RFP.
- Next step set up another meeting.

Data Committee: (Emily Manire)

- Reaching out to multiple partners and stakeholders to combine work.
- 1st Tuesday in June at 9am is the next meeting
- Looking for another chair for this committee.

Rules Committee (Stephanie Patrick)

PDMS Comments Letter (Vote)

Stephanie Patrick made a motion to approve the comments (with changes) for PDMS. Isadora Roriguez-Legendre seconded the motion.

Roll Call Vote:

Name	Vote
Abby Conger	Abstain
Tammy Mills	YES
Krysten Evans	YES
Adam Schier	Abstain
Gina Cannon	Yes
Isadora Rodriguez-Legendre	YES
Jim Piet	Not Present
Lisa Steadman	YES
Karen Hatch	Not Present
Karen Blake	YES
Donna Corriveau	Not Present
Rich Crocker	Not Present
Ann Sonok	Not Present
Marissa Berg	YES
Emily Manire	YES
Mary St. Jacques	YES
Stephanie Patrick	YES
Kelly Ehrhart	YES

Motion Passes

Stephanie Patrick/Emily Manire to send the letter to DHHS on behalf of the council.

Marissa Berg asked and was given approval to share the letter with the CSNI Board of Directors.

PDMS Committee: Cathy Spinney was the former representative. Lisa Steadman offered to serve as the committee representative.

Member input:

Tammy Mills reminded the council that all handbooks should be in plain language and recommended training be made available for heart health for self-advocates and individuals.

Recreation Committee: Karen Hatch

- Will give an update in May.

Housing Committee: -Marissa Berg

- Housing Committee is going to be put on hold.

Person Centered Planning: - Isadora Rodriguez-Legendre

- Has not met in several months.

- Some council members have provided feedback on the Qlarant training
 - Isadora to submit comments to Abby Conger as received from members who took the Person-Centered Planning.
 - Stephanie Patrick is concerned BDS did not allow stakeholders to review the training before it was finalized.

Self-Advocacy Committee: – Kelly Ehrhart and Isadora Rodriguez-Legendre

- Has not met.
- Still updating the list of self-advocacy meetings throughout the state
- Marissa Berg: Asking all Area Agencies to provide the information. Isadora discussed sharing this with the PPN and Family Resource Centers.

Membership Committee: – Isadora Rodriguez-Legendre

- Has not met.
- Names pending sent to new governor with new process
- Letter has been sent to governor's office
- Kelly Erhart: Reminds the QC it is almost the end of her term in October of 2025 and her name needs to be re-submitted to the governor.
- Stephanie Patrick suggested the Membership Committee review the law and our by-laws to change the membership appointments.

Other Business

June Meeting Planning

- Questions for Commissioner Weaver and Melissa Hardy who will be attending our meeting in June.
- Autism Council Update: Marissa Berg reviewed the legislation update.
- Mary St. Jacques: Charting the Life Course Steering Committee has put together shared standards and Vision Statements for Person Centeredness brought those to all DHHS Bureau Chiefs. DHHS has asked for the Steering Committee to reach out to families and individuals for more feedback. June 4th there will be two events.
- Emily Manire: Potential Topics: In-Home Supports Comments, Vote on PDMS Committee Representative, Person-Centered Planning
- Marissa Berg: Update on investigations needed. Invite Melissa Nemeth to give an update.

Public Comments

No public comment given

Meeting Adjourned

Tammy Mills made the motion to adjourn. Isadora Rodriguez-Legendre seconded the motion
The meeting adjourned at 12:03 p.m.

*Minutes Respectfully submitted by: Carrie Duran, Council Administrator, nhcasqc@gmail.com
nhqualitycouncil.org*

DRAFT